

Dear parent/guardian,

I would like to advise you of KGPS's voluntary financial contributions for 2024.

The ongoing contributions of our KG families ensure that our school can provide everything the children require to cover all areas of their curriculum. Parent payments enable our school to deliver the wide range of programs we offer and the necessary materials and consumables to complete related activities.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Any government grants (including the swimming subsidy) are always deducted from the cost of the event or program.

A Term Planner will continue to be provided each term to cover the range of extra-curricular camp, activities, excursions and incursions on our timetable.

The Camps, Sports and Excursion Fund is available for concession card holders. (Applications are available at the office)

As always, if you are experiencing financial hardship, please contact me for assistance.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Laurie Murray*

*Principal*

*Amber Hawkins*

*School Council President*

*Payment methods –*

- *XUNO – via your XUNO App - go to your dashboard and view events*
- *Eftpos – payment at the school office*
- *BPay – details for your unique reference number will be found on your family statement*

*Refunds*

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred.*

*Please refer to the Department Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

*For further information please contact the school office on 97120292*

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom supplies, consumables, materials, and equipment including the following: -</i></p> <ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Science – consumables</i></li> <li>• <i>Mathematics equipment</i></li> <li>• <i>English equipment</i></li> <li>• <i>Sports equipment</i></li> </ul> <p><i>Includes- printing and photocopying of worksheets and learning materials</i></p>	\$130
<p><i>ICT Devices and software licences</i></p>	\$100
<p><i>School events for each grade level will be listed on our term planner i.e.</i></p> <ul style="list-style-type: none"> <li>• <i>Athletics carnival – entry and transport</i></li> <li>• <i>Gymnastic and dance sessions</i></li> <li>• <i>Swimming program</i></li> <li>• <i>Camps and excursions</i></li> <li>• <i>Junior school tabloid sports day</i></li> <li>• <i>School picnic</i></li> </ul> <p><i>These will be included on Term Planners</i></p>	Student Term Planner
Other Contributions - for non-curriculum items and activities	Amount
<p><i>First aid equipment</i></p>	\$20
<p><i>School grounds maintenance and improvements</i></p>	\$20
<p><i>OSHC Registration annual fee per family</i></p>	\$10
Tax deductible contributions	
<p><i><b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i></p>	\$
<p><i><b>Library fund.</b> -</i></p>	\$
<p><b>Total Amount</b></p>	\$
Category	
<p><b>Curriculum Contributions</b></p>	<b>\$230</b>
<p><b>Other Contributions</b></p>	<b>\$40</b>
<p><b>OSHC Registration per family</b></p>	<b>\$10</b>
<p><b>Extra-Curricular Items and Activities</b></p>	<b>See term planners</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.