

KANGAROO GROUND
PRIMARY SCHOOL No 2105



EXCURSION GUIDELINES FOR PARENTS/GUARDIANS ASSISTING ON EXCURSIONS

Reviewed 2016

RATIONALE:

Parents/Guardians chosen to attend excursions do so as 'Teacher Helpers.' They must follow all directions given by the teachers who are in charge of the students and responsible for all decision making on the day.

PURPOSE:

Excursions fulfil an integral part of the students' education at Kangaroo Ground Primary School. The purpose of these guidelines is to identify that:

1. Excursions are undertaken for educational purposes and designed to complement and extend our Inquiry Curriculum.
2. Parents / Guardians chosen to attend a designated excursion, as a teacher helper, have a clear understanding of their responsibilities on the day.
3. If a Parent / Guardian is not selected to attend a designated excursion arranged by the school, then they will be unable to attend the event or meet the group at the venue without prior arrangement with the organising teacher.
4. Parents / Guardians attending an excursion as 'Teacher Helpers' are to abide by Kangaroo Ground Primary School regulations concerning

potential food allergies (see Anaphylaxis Policy) and not provide food to any students under their supervision.

5. All Parents / Guardians are advised that in order to attend an excursion arranged by Kangaroo Ground Primary School, they will need to have a 'Working with Children Check' which will need to be completed in advance of the excursion date. The 'Working with Students' Check' is a requirement that the school is legally bound to follow by the DET.
6. There are some designated excursions where all parents/guardians are welcome to attend. In these instances parents will be notified in advance by the school. On these occasions parents will not be responsible for groups of students and will not need a 'Working with Children Check.'

BROAD GUIDELINES

1. Educational Purposes:

- I. When an excursion is identified and a specific venue selected, it is done so based on its ability to provide an additional educational experience that enhances classroom-based learning. These excursions provide experiences that cannot be offered within the school environment.
- II. The educational purpose of the designated excursion is the main reason and focus for such an outing. These excursions allow students to extend their learning outside the classroom environment.

2. Parents'/ Guardians' Responsibilities:

- I. Parents / Guardians will be required to respect and follow directions given by the teachers who are legally responsible for the students' safety and welfare.
- II. Parents / Guardians attending in the capacity of a 'Teacher Helper' may be responsible for a group of students as directed by the teacher.
- III. Parents / Guardians responsible for an excursion group are reminded that they cannot bring siblings.
- IV. All Parents / Guardians selected to attend a designated excursion as a parent helper will be shown the Excursion Guidelines Policy prior to an excursion and agree to abide by these guidelines.
- V. Parents / Guardians need to be aware of and follow expected supervision procedures when caring for their group

3. Food:

- I. Parents / Guardians must not bring or purchase food for any students as many students have special dietary requirements.

4. Family Excursions:

- I. There are many events and excursions where parents are both welcome and encouraged to attend and share the day with their child, e.g., sporting days, basketball tournaments, chess tournaments, swimming lessons, etc.

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